

WESTERN PHILIPPINES UNIVERSITY
Indicative Annual Procurement Plan FY 2025 - FUND 101

CODE/ PAP	PROCUREMENT PROGRAM/ PROJECT	PMO / END- USER	Is this an Early Procurement Activity? (Yes/No)	MODE OF PROCUREMENT	SCHEDULE FOR EACH PROCUREMENT ACTIVITY			SOURCE OF FUNDS	ESTIMATED BUDGET		Remarks (Brief Description of Program/Project)	
					Ads/ Post of IB/REI	Sub/Dupa of Bids	Notice of Award		Contract Signing	TOTAL		MODE
A. PROCUREMENT OF COMMON-USE SUPPLIES AND MATERIALS AVAILABLE AT PROCUREMENT SERVICE DEPOT												
FIRST QUARTER												
Q2-A4	Procurement of Common-use Supplies and materials available at PS depot (For Main Campus)	HIGHER EDUCATION ADJUTANT EXTENSION GASS RESEARCH	NO	NP-53.5 Agency- to-Agency	FIRST QUARTER			GoP	1,290,000.00	1,290,000.00	Supplies & Materials available at PS Depot ALCOHOL / ACETONE ANTISEPTIC BATTERIES BOND PAPERS CLEANING SUPPLIES CONTINUOUS FOAM ELECTRICAL SUPPLIES LIGHT BULB FLASH DRIVE HANDSOME HANGING Increase of non-availability, the procuring entity will resort to expedite mode of procurement provided under Rule of RA 9184	
SECOND QUARTER												
Q2-A2	Procurement of Common-use supplies and materials available at PS depot (For Main Campus)	HIGHER EDUCATION ADJUTANT EXTENSION GASS RESEARCH	NO	NP-53.5 Agency- to-Agency	SECOND QUARTER			GoP	370,615.00	370,615.00	Supplies & Materials available at PS Depot - MAIN ALCOHOL / ACETONE ANTISEPTIC APPLIANCES / FURNISHINGS / FIXTURES / FOOD PROCESSING ARTS & CRAFTS ACCESSORIES BATTERIES BOND PAPERS CLEANING SUPPLIES COMMON USE SUPPLIES Increase of non-availability, the procuring entity will resort to expedite mode of procurement provided under Rule of RA 9184	
B. SUPPLIES & MATERIALS NOT AVAILABLE AT PS DEPOT												
FIRST QUARTER												
B-1	Supply and Delivery of 3D Printer Consumables	Information Office	NO	NP-53.9 Small Value Procurement	FIRST QUARTER			GoP	4,800.00	4,800.00	Filament	
B-2	Supply and Delivery of Various Agricultural Supplies and Materials	ADJUTANT CAPES OFFENS RESEARCH EXTENSION ACCOUNTING	NO	NP-53.9 Small Value Procurement	FIRST QUARTER			GoP	99,460.00	99,460.00	Pesticides, Biofertilizer, Polyethylene Bags, Rice Seeds, Empty sacks	
B-3	Procurement of Various Appliances	ADMISSION CEO CAO SPORTS VPAA LIBRARY	NO	NP-53.9 Small Value Procurement	FIRST QUARTER			GoP	137,599.00	137,599.00	Airconditioning unit, Rice Cooker, TV, Vacuum Cleaner & Water Dispenser	
B-4	Supply and Delivery of Audio Supplies and Paraphernalia	GAS CODE CPAM EXTENSION CPAA LIBRARY	NO	NP-53.9 Small Value Procurement	FIRST QUARTER			GoP	327,250.00	327,250.00	Amplifier, Loud, Microphone, Mixer, Portable Speaker	
B-5	Procurement of Supplies for Cultural Activities	SOCIOCULTURAL AND ARTS DEPARTMENT AND SERVICES OFFICE	NO	NP-53.9 Small Value Procurement	FIRST QUARTER			GoP	5,400.00	5,400.00	Make-up kit	
									7,248,000.00			
									1,290,000.00			
									1,660,615.00			
									370,615.00			
									5,382,385.00			
									4,847,435.00			

CODE/ PAF	PROCUREMENT PROGRAM / PROJECT	PMO / END- USER	Is this an Early Procurement Activity? (Yes/No)	MODE OF PROCUREMENT	SCHEDULE FOR EACH PROCUREMENT ACTIVITY				SOURCE OF FUNDS	ESTIMATED BUDGET			Remarks (Brief description of Program/Project)
					Ads/Post of 1B/RET	Sub/Open of Bids	Notice of Award	Contract Signing		TOTAL	MOOE	CO	
B-6	Supply & Delivery of Furnitures and fixtures	GASS ACADEMIC AFFAIRS	YES	Competitive Bidding	Sept. 16, 2024	Oct. 6, 2024	Oct. 9, 2024	Oct. 12, 2024	GOP	1,062,960.00	1,062,960.00		Printer's Chairs, sofa set, Computer Table, Executive Chair, Office Table, Book shelves, Reading Table, Steel Filing Cabinet & Storage Cabinet
B-7	Supply and Delivery of Various Hardware and Electrical Supplies and Materials	HIGHER EDUCATION AUXILIARY GASS	NO	NP: 53-9 Small Procurement	FIRST QUARTER				GOP	65,778.00	65,778.00		Harded wire, doorknob, extension cord, light bulb, male plug, padlock, paint, plywood, wheelbarrow, portable digger
B-8	Procurement of Various IT Supplies and Materials	HIGHER EDUCATION AUXILIARY EXTENSION GASS	YES	Competitive Bidding	Sept. 16, 2024	Oct. 6, 2024	Oct. 9, 2024	Oct. 12, 2024	GOP	2,168,800.00	2,168,800.00		Desktop Computer, Printer, tablet, copier, router, UPS, SD Card, HDXIT Card, mobile phone
B-9	Procurement of Various Office Supplies and Materials	HIGHER EDUCATION AUXILIARY EXTENSION GASS	NO	Shopping	FIRST QUARTER				GOP	478,600.00	478,600.00		Common Office supplies, janitorial supplies, inks, paper materials and other office supplies not available from PS depot
B-10	Procurement of Toner & Copier Consumables	HIGHER EDUCATION GASS	NO	Direct Contracting	FIRST QUARTER				GOP	272,538.00	272,538.00		Toner Ink consumables, Comcolor toners
B-11	Procurement of Curtain and Venetian Blinds	CCIE VPAP VPAA	NO	NP: 53-9 Small Value Procurement	FIRST QUARTER				GOP	190,250.00	190,250.00		
B-12	Provisions for other supplies and materials	Unt. Wide	NO	NP: 53-9 Small Value Procurement	FIRST QUARTER				GOP	34,000.00	34,000.00		
SECOND QUARTER													
B-13	Procurement of Accountable Forms for Cashier's Office	CASHIERS OFFICE	NO	NP: 53-5 Agency-to-Agency	SECOND QUARTER				GOP	30,000.00	30,000.00		Check & Official Receipt
B-14	Procurement of Various Agricultural Supplies and Materials	CARES, EXTENSION & RESEARCH	NO	NP: 53-9 Small Value Procurement	SECOND QUARTER				GOP	38,650.00	38,650.00		Fertilizers, Biologics, Polyethylene Bags, Rice Seeder, Empty sacks
B-15	Procurement of Microphone Cord and Microphone	EXTENSION	NO	NP: 53-9 Small Value Procurement	SECOND QUARTER				GOP	20,800.00	20,800.00		
B-16	Procurement of Various Office Supplies and Materials	HIGHER EDUCATION AUXILIARY EXTENSION GASS	NO	Procurement Shopping	SECOND QUARTER				GOP	121,300.00	121,300.00		Common Office supplies, janitorial supplies, inks, paper materials and other office supplies not available from PS depot
B-17	Printing of Tarpaulin	EXTENSION	NO	NP: 53-9 Small Value Procurement	SECOND QUARTER				GOP	2,800.00	2,800.00		
B-18	Procurement of Toner & Copier Consumables	QUALITY ASSURANCE, REGISTRAR & RESEARCH	NO	NP: 53-9 Small Value Procurement	SECOND QUARTER				GOP	38,400.00	38,400.00		
B-18	PROVISION FOR OTHER SUPPLIES AND MATERIALS	QUALITY ASSURANCE, REGISTRAR & RESEARCH	NO	NP: 53-9 Small Value Procurement	SECOND QUARTER				GOP	486,000.00	486,000.00		
C. BOOKS & OTHER INSTRUCTIONAL MATERIALS													
C1	Procurement of Books for University Libraries (Main, PPC & External Campuses)	Library - Main/ PPC & External Campus	NO	NP: 53-9 Small Value Procurement	SECOND QUARTER				GOP	430,000.00	430,000.00		
D. OUTLAY / EQUIPMENT										LABORATORY EQUIPMENT			
										P			74,600,000.00
										P			15,000,000.00

CODE/ PAP	PROCUREMENT PROGRAM / PROJECT	PMO / ENDR USRR	Is this an Early Procurement Activity? (Yes/No)	MODE OF PROCUREMENT	SCHEDULE FOR EACH PROCUREMENT ACTIVITY				SOURCE OF FUNDS	ESTIMATED BUDGET		Remarks (Brief description of Program/Project)		
					Add/Post of Itr/RR1	Sub/Open of Hde	Notice of Award	Contract Signing		TOTAL	MOBE		CO	
PROCUREMENT OF VARIOUS EQUIPMENT FOR COLLEGE OF AGRICULTURE, FORESTRY AND ENVIRONMENTAL SCIENCES														
D.1	Procurement of Crop Science Laboratory Equipment for Plant Physiology	CAVES	YES	Competitive Bidding	Sept. 16, 2024	Oct. 6, 2024	Oct. 9, 2024	Oct. 12, 2024	GoP	3,280,000.00		3,280,000.00	Chlorophyll concentration meter, Portable laser leaf area meter, plant canopy imager, silicon-cell pyranometer, quantum integrals sensor, stem oxycorimeter, etc.	
D.2	Procurement of Various Laboratory Equipment for Soil Science	CAVES	YES	Competitive Bidding	Sept. 16, 2024	Oct. 6, 2024	Oct. 9, 2024	Oct. 12, 2024	GoP	2,910,696.00		2,910,696.00	3000 Series, bulk density kit, laboratory incubator	
D.3	Procurement of Various Laboratory Equipment for CAPSS Laboratory	CAVES	YES	Competitive Bidding	Sept. 16, 2024	Oct. 6, 2024	Oct. 9, 2024	Oct. 12, 2024	GoP	1,382,304.00		1,382,304.00		
PROCUREMENT OF VARIOUS EQUIPMENT FOR COLLEGE OF ENGINEERING & TECHNOLOGY LABORATORY														
D.5	Procurement of 1 unit Freeze Dryer for College of Engineering & Technology Laboratory	CET	YES	Competitive Bidding	Sept. 16, 2024	Oct. 6, 2024	Oct. 9, 2024	Oct. 12, 2024	GoP	1,200,000.00		1,200,000.00		
D.6	Procurement of IT Equipment and Engineering Software for College of Engineering & Technology Laboratory	CET	YES	Competitive Bidding	Sept. 16, 2024	Oct. 6, 2024	Oct. 9, 2024	Oct. 12, 2024	GoP	1,825,000.00		1,825,000.00		
D.7	Procurement of Various Engineering Equipment for College of Engineering and Technology Laboratory	CET	YES	Competitive Bidding	Sept. 16, 2024	Oct. 6, 2024	Oct. 9, 2024	Oct. 12, 2024	GoP	2,542,000.00		2,542,000.00		
D.8	Procurement of 1 unit Reflectless Total Station for College of Engineering & Technology Laboratory	CET	YES	Competitive Bidding	Sept. 16, 2024	Oct. 6, 2024	Oct. 9, 2024	Oct. 12, 2024	GoP	1,860,000.00		1,860,000.00		
PROCUREMENT OF TRANSPORTATION SERVICE (VEHICLE)														
D.9	Procurement of 1 unit Brand New Mini Bus	University Wide	YES	Competitive Bidding	Sept. 16, 2024	Oct. 6, 2024	Oct. 9, 2024	Oct. 12, 2024	GoP	4,800,000.00		4,800,000.00		
D.10	Procurement of 1 unit Brand New Passenger Van	University Wide	YES	Competitive Bidding	Sept. 16, 2024	Oct. 6, 2024	Oct. 9, 2024	Oct. 12, 2024	GoP	2,300,000.00		2,300,000.00		
D.11	Procurement of 1 unit Brand New Sports Utility Vehicle	University Wide	YES	Competitive Bidding	Sept. 16, 2024	Oct. 6, 2024	Oct. 9, 2024	Oct. 12, 2024	GoP	2,500,000.00		2,500,000.00		
INFRASTRUCTURE AND CONSTRUCTION PROJECTS														
D.11	REPAIR OF REHAB FIRE DAMAGE ANNEX BUILDING (PHASE 2)	PPC	YES	Competitive Bidding	N/A	N/A	N/A	N/A	GoP	50,000,000.00		50,000,000.00		
E. REPAIR AND MAINTENANCE OF SCHOOL BUILDINGS & OTHER STRUCTURES														
E.3	Preventive Maintenance of various school buildings and other Structure	University Wide	NO	NP- 53.9 Small Value Procurement	FIRST QUARTER				GoP	406,000.00		406,000.00		
E.4	Preventive Maintenance of various school buildings and other Structure	University Wide	NO	NP- 53.9 Small Value Procurement	SECOND QUARTER				GoP	406,000.00		406,000.00		
E.5	Preventive Maintenance of various school buildings and other Structure	University Wide	NO	NP- 53.9 Small Value Procurement	THIRD QUARTER				GoP	406,000.00		406,000.00		
E.6	Preventive Maintenance of various school buildings and other Structure	University Wide	NO	NP- 53.9 Small Value Procurement	FOURTH QUARTER				GoP	406,000.00		406,000.00		
										P	1,624,000.00			
										P	30,000,000.00			
										P	9,600,000.00			

CODE/ PAP	PROCUREMENT PROGRAM / PRODUCT	PMO / END- USER	Is this an Early Procurement Activity? (Yes/No)	MODE OF PROCUREMENT	SCHEDULE FOR EACH PROCUREMENT ACTIVITY			SOURCE OF FUNDS	ESTIMATED BUDGET		Remarks (Brief description of Program/Project)
					Add/Post of ID/REI	Sub/Open of Bids	Notice of Award		Contract Signing	TOTAL	
F. REPAIR AND MAINTENANCE OF VEHICLES, FARM MACHINERIES & OTHER EQUIPMENT											
VEHICLE											
F1	Repair & Maintenance of Vehicles	Univ. Wide	NO	NP: 53.9 Small Value Procurement	FIRST QUARTER			GoP	426,000.00	426,000.00	P 559,000.00 426,000.00
OFFICE EQUIPMENT											
F2	Repair & Maintenance of Machineries & Equipment	Univ. Wide	NO	NP: 53.9 Small Value Procurement	FIRST QUARTER			GoP	11,250.00	11,250.00	P 43,000.00
F3	Repair & Maintenance of Machineries & Equipment	Univ. Wide	NO	NP: 53.9 Small Value Procurement	SECOND QUARTER			GoP	11,250.00	11,250.00	Emergenza/ Urgentsean Contringang
F4	Repair & Maintenance of Machineries & Equipment	Univ. Wide	NO	NP: 53.9 Small Value Procurement	THIRD QUARTER			GoP	11,250.00	11,250.00	Emergenza/ Urgentsean Contringang
F5	Repair & Maintenance of Machineries & Equipment	Univ. Wide	NO	NP: 53.9 Small Value Procurement	FOURTH QUARTER			GoP	11,250.00	11,250.00	Emergenza/ Urgentsean Contringang
MACHINERIES & EQUIPMENT											
F2	Repair & Maintenance of Machineries & Equipment	Univ. Wide	NO	NP: 53.9 Small Value Procurement	FIRST QUARTER			GoP	7,000.00	7,000.00	P 28,000.00
F3	Repair & Maintenance of Machineries & Equipment	Univ. Wide	NO	NP: 53.9 Small Value Procurement	SECOND QUARTER			GoP	7,000.00	7,000.00	Emergenza/ Urgentsean Contringang
F4	Repair & Maintenance of Machineries & Equipment	Univ. Wide	NO	NP: 53.9 Small Value Procurement	THIRD QUARTER			GoP	7,000.00	7,000.00	Emergenza/ Urgentsean Contringang
F5	Repair & Maintenance of Machineries & Equipment	Univ. Wide	NO	NP: 53.9 Small Value Procurement	FOURTH QUARTER			GoP	7,000.00	7,000.00	Emergenza/ Urgentsean Contringang
IT											
F6	Repair & Maintenance of Office and IT Equipment	Univ. Wide	NO	NP: 53.9 Small Value Procurement	FIRST QUARTER			GoP	12,500.00	12,500.00	P 50,000.00
F7	Repair & Maintenance of Office and IT Equipment	Univ. Wide	NO	NP: 53.9 Small Value Procurement	SECOND QUARTER			GoP	12,500.00	12,500.00	Emergenza/ Urgentsean Contringang
F8	Repair & Maintenance of Office and IT Equipment	Univ. Wide	NO	NP: 53.9 Small Value Procurement	THIRD QUARTER			GoP	12,500.00	12,500.00	Emergenza/ Urgentsean Contringang
F9	Repair & Maintenance of Office and IT Equipment	Univ. Wide	NO	NP: 53.9 Small Value Procurement	FOURTH QUARTER			GoP	12,500.00	12,500.00	Emergenza/ Urgentsean Contringang
FURNITURES											
F10	Repair & Maintenance of Furniture & Fixtures	Univ. Wide	NO	NP: 53.9 Small Procurement	FIRST QUARTER			GoP	2,500.00	2,500.00	P 10,000.00

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					Ad/Start of FY/RI	Sub/Open of funds	Notice of Award			Contract Signing	MOB		
1.6	Electron	GASS, Higher Ed. Res. Ext	NO	Direct Contracting	SECOND QUARTER		GOP	3,849,790.00	3,849,790.00				
1.7	Electron	GASS, Higher Ed. Res. Ext	NO	Direct Contracting	THIRD QUARTER		GOP	3,849,790.00	3,849,790.00				
1.8	Electron	GASS, Higher Ed. Res. Ext	NO	Direct Contracting	FOURTH QUARTER		GOP	3,849,790.00	3,849,790.00				
K. REPRESENTATION													
K.1	REPRESENTATION EXPENSES	GASS, Higher Ed. Res & Ext.	NO	NP: 59.5 Agency- to-Agency	FIRST QUARTER		GOP	100,000.00	100,000.00				
L. TRAINING EXPENSES & ATTENDANCE TO TRAINING													
L.1	Provisions for Training Supplies, Meals & Snacks and Other Expenses & Provisions for Attendance to trainings/workshop / seminars	GASS, Higher Ed. REA	NO	University Wide	FIRST QUARTER		GOP	250,000.00	250,000.00				
L.2	Provisions for Training Supplies, Meals & Snacks and Other Expenses & Provisions for Attendance to trainings/workshop / seminars	GASS, Higher Ed. REA	NO	NP: 59.0 Small Value Procurement	SECOND QUARTER		GOP	250,000.00	250,000.00				
L.3	Provisions for Training Supplies, Meals & Snacks and Other Expenses & Provisions for Attendance to trainings/workshop / seminars	GASS, Higher Ed. REA	NO	NP: 59.0 Small Value Procurement	THIRD QUARTER		GOP	250,000.00	250,000.00				
L.4	Provisions for Training Supplies, Meals & Snacks and Other Expenses & Provisions for Attendance to trainings/workshop / seminars	GASS, Higher Ed. REA	NO	NP: 59.0 Small Value Procurement	FOURTH QUARTER		GOP	250,000.00	250,000.00				
GRAND TOTAL								120,818,000.00	46,218,000.00	74,600,000.00			

SUMMARY OF PROCUREMENT PROJECTS:

- A. PROCUREMENT OF COMMON-USE SUPPLIES AND MATERIALS AVAILABLE AT PROCUREMENT SERVICE DEPOT
- B. SUPPLIES & MATERIALS NOT AVAILABLE AT PS DEPOT
- C. BOOKS & OTHER INSTRUCTIONAL MATERIALS
- D. EQUIPMENT OUTLAY
- E. REPAIR AND MAINTENANCE OF SCHOOL BUILDINGS & OTHER STRUCTURES
- F. REPAIR AND MAINTENANCE OF VEHICLES, FARM MACHINERIES & OTHER EQUIPMENT
- G. COMMUNICATION EXPENSES AND INTERNET SUBSCRIPTION
- H. FUEL
- I. PROCUREMENT OF PROFESSIONAL SERVICES
- J. WATER & ELECTRICITY EXPENSES
- K. REPRESENTATION
- L. TRAINING EXPENSES & ATTENDANCE TO TRAINING

GRAND TOTAL 120,818,000.00

Prepared By : BAC SECRETARIAT

Recommending Approval:

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