



BIDS AND AWARDS COMMITTEE

Invitation to Bid for the Procurement of Audio Equipment, Stage Peripherals, Lights, and Devices

1. The *Western Philippines University*, through the **fund 164-2024** intends to apply the sum of *One million forty-nine thousand five hundred ninety-five pesos (Php 1,049,595.00)* being the ABC to payments under the contract for the *Procurement of Audio Equipment, Stage Peripherals, Lights, and Devices with Project Identification No. Goods-2024-014*. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The *Western Philippines University* now invites bids for the above Procurement Project. Delivery of the Goods is required sixty (60) calendar days from receipt of notice to proceed. Bidders should have completed, within *five (5) years* from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
 - a. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
4. Prospective Bidders may obtain further information from *Western Philippines University* and inspect the Bidding Documents at the address given below from **Monday to Friday, 8:00am – 5:00pm**.
5. A complete set of bidding documents may be acquired by interested bidders on **August 16, 2024, 8:00am-5:00pm** until the deadline for the submission of bids on **September 4, 2024, 9:00 am** at the given address below and upon payment of a nonrefundable fee for the bidding documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of *five (5) thousand pesos*. In case of electronic submission, payment shall be deposited to WPU LBP trust account. (Account Name: WESTERN PHILIPPINES UNIVERSITY-TRUST FUND, Account No.: 3632-1174-76).

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS), provided that Bidders shall pay the nonrefundable fee for the Bidding Documents not later than the submission of their bids.

Bidders shall submit three (3) sets of their bid which shall contain the originally signed and two (2) copies of the Original, or two (2) password-protected Bidding Documents in compressed archive folders, in case of electronic bid submission, which shall be submitted simultaneously. For more information about the electronic submission of bid, please refer to the attached Guidelines.

6. The *Western Philippines University* will hold a **Pre-Bid Conference** on **August 23, 2024, 9:00am** at 2nd Floor, Conference Room, Admin. Bldg., WPU, Aborlan, Palawan, and/or through video conferencing or webcasting via Google Meet, which shall be open to prospective bidders.
7. Bids must be duly received by the BAC Secretariat through (i) manual submission at the office address indicated below, (ii) online or electronic submission as indicated below, or (iii) both on or before **September 4, 2024, 9:00am**. Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
9. Bid opening shall be on **September 4, 2024, 9:30am** at the **2nd Floor, Conference Room, Admin. Bldg., WPU, San Juan, Aborlan, Palawan** and via *Google Meet*. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. The *Western Philippines University* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

Ms. Julie Ann Pearl P. Denosta
BAC Secretariat Office
WPU, San Juan, Aborlan, Palawan
Mobile No: 0912-344-0128
For Inquiry: wpu.bacsecretariat@gmail.com
For electronic bid Submission: bac.secretariat@wpu.edu.ph

August 16, 2024


RIA S. SARIEGO
BAC Chairperson