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| <b>Place of Assignment :</b>  | WPU Quezon Campus   |
| <b>Position Title :</b>       | Instructor I (Educational Development and Policy)                         |
| <b>Plantilla Item No. :</b>   | WPUB-INST1-15-2023  |
| <b>Salary/Job/Pay Grade :</b> | 12  |
| <b>Monthly Salary :</b>       | Php 29,165.00   |
| <b>Eligibility :</b>          | None Required   |
| <b>Education :</b>            | Masters degree in the area of specialization or its allied/related fields |
| <b>Training :</b>             | None Required   |
| <b>Work Experience :</b>      | None Required   |
| <b>Competency :</b>           | N/A   |

**Instructions/Remarks :**

Interested and qualified applicants should signify their interest in writing addressed to ATTY. JOSELITO C. ALISUAG, Officer-In-Charge, WPU. Attach the following documents to the application letter and send to the address below not later than January 12, 2024.

**Documents:**

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the last rating period (if applicable);
3. Photocopy of authenticated certificate of eligibility/rating/license (if applicable);
4. Photocopy of Transcript of Records.
5. Photocopy of certificate of employment (if available); and
6. Photocopy of certificate of trainings and seminars attended (if available).

The Western Philippines University recruitment, selection, and placement process adheres to the principle of equal employment opportunities for all without discriminating job seekers due to age, disability, gender, marriage and civil partnership, pregnancy and maternity, race, religion and belief, sex and sexual orientation.

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

AILENE G. FERRIOL

**Administrative Officer V, HRMO**

San Juan, Aborlan, Palawan

[hrmo@wpu.edu.ph](mailto:hrmo@wpu.edu.ph)

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**

**Posting Date :** December 29, 2023

**Closing Date :** January 12, 2024